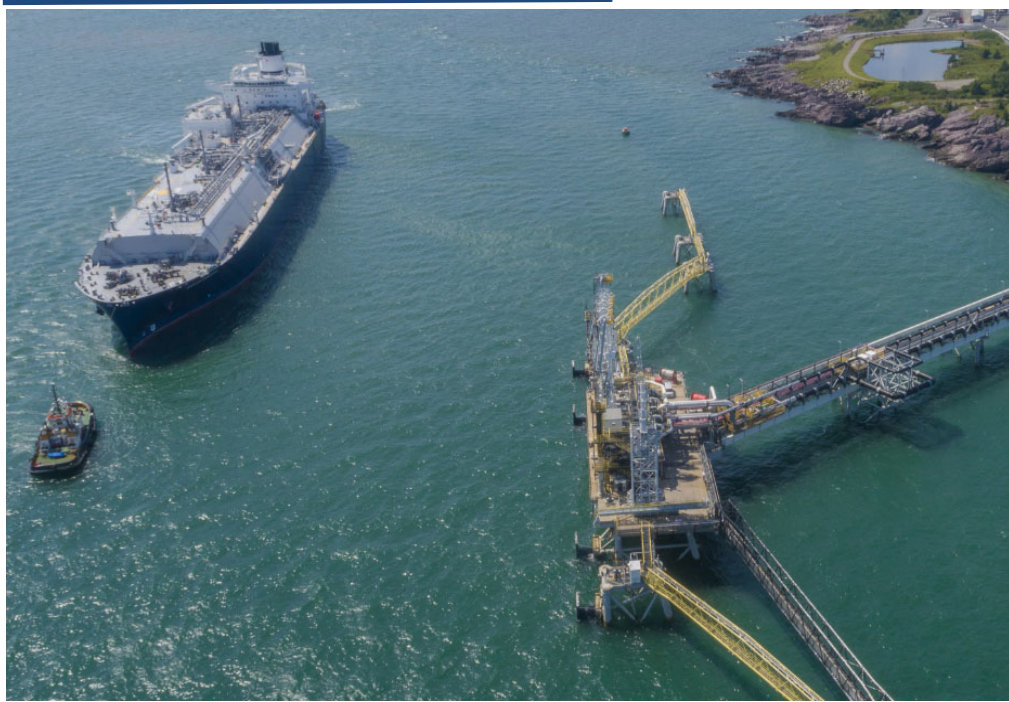


# Canaport Community Environmental Liaison Committee (CCELC)

**ANNUAL REPORT**

January - December 2020



Due to COVID-19 restrictions during 2020, the Canaport Community Environmental Liaison Committee (CCELC) was provided updates through quarterly communications reports in lieu of regular quarterly meetings. The goal of the quarterly communication reports were to provide and share information as it related to the Liquefied Natural Gas (LNG) Marine Terminal and Multi-Purpose Pier (Project) in Saint John, New Brunswick. Communications reports were provided in June, September and December.

The CCELC was first formed in 2002 by Irving Oil Limited for the purpose of informing individuals, interest groups, local residents, government, and other stakeholders about the Project and involving them in the public consultation plan. The CCELC was required by Condition #12 of the Environmental Impact Assessment (EIA) Approval for the Project. The CCELC has adopted official “Terms of Reference” which reflect the goals and commitments of the committee. In 2006, Canaport LNG assumed a more active role in the committee when the partnership was formed between Irving Oil Limited and Repsol. As of December 2020, there are 9 members of the committee.

This report provides a summary of CCELC activities from January 2020 to December 2020, as required by the Committee’s Terms of Reference. The CCELC Yearly Report includes the Terms of Reference for the Committee, a list of members, reporting dates, presentations, guest speakers, resources, minutes, summary of construction/operation highlights, and a Table of Action Items.

Additional and supplemental information on the CCELC can be obtained by one of the following means;

- direct contact with one of the CCELC members;
- electronically through the CCELC minutes (refer to page 6); and/or
- by contacting Canaport LNG or Fundy Engineering.

A sincere thank-you on behalf of the committee to all resources including Canaport LNG, the New Brunswick Department of the Environment and Local Government, and the City of Saint John for the provision of their staffing and facilities for the preparation of this report and/or conduct of the CCELC monthly meetings.

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## TERMS OF REFERENCE 1 OF 2

*The Terms of Reference (TOR) were created by the CCELC members, and were accepted as the official Terms of Reference in June 2005. The TOR describes the mandate and membership of the Committee, the resources that may be required and reporting and communication practices.*

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### Committee Mandate:

*“To provide an equitable forum to share information and provide community input and recommendations regarding effective mitigation and effective monitoring of health and safety, community and environmental effects of the Project.”*

### Committee Membership:

Membership of the Canaport Community Environmental Liaison Committee is voluntary and will reflect the diversity of local interests in the operation of the Canaport LNG Terminal. Committee Members will include:

- Residents of the Red Head Area;
- Residents of greater Saint John area;
- Fundy North Fishermen’s Association;
- Saint John Board of Trade;
- Enterprise Saint John;
- ACAP;
- Canaport LNG employees; and
- Saint John Citizens Coalition for Clean Air

Membership may change to maximize the contribution from the community. Prospective members must be brought forth to and approved by the Committee.

### Meetings:

The Canaport Community Environmental Liaison Committee will meet on a regular, scheduled basis. Since the formation of the committee, the majority of the meetings were held on a monthly basis; however, are now held on a quarterly basis.

Minutes will be prepared for all meetings of the Committee and will be circulated to Committee members one week in advance of the next meeting. Minutes will be reviewed and approved at the start of each meeting of the Committee. Once approved, the minutes will be posted on the Canaport LNG website.

*NOTE: Due to COVID-19, meetings have been postponed until safe to meet in person.*

### Resources:

Canaport LNG and Irving Oil representatives will attend meetings of the Committee as necessary to provide information to assist the Committee in fulfilling its mandate.

Representatives as per the EIA agreement and other municipal, provincial and federal government departments may be invited to attend meetings of the Canaport Community Environmental Liaison Committee (as resources), when their attendance would facilitate the understanding and work of the Committee.

Canaport LNG will consider funding requests for other resources to be made available to the Committee to assist the Committee in fulfilling its mandate.

Canaport Community Environmental Liaison Committee members will not be compensated for their time but will be reimbursed for reasonable expenses providing prior approval has been obtained from the Chairmanship for these expenses.

### Reporting:

The Canaport Community Environmental Liaison Committee will prepare an annual report of its activities. Copies of the annual report will be provided to Irving Oil Limited, the City of Saint John, Provincial Ministries of Energy, Environment and Local Government, other affected stakeholders and will be made available to Committee members and the public.

### Communication:

Members of the Community Environmental Liaison Committee will conduct their communications in a manner that is respectful of individuals and differing points of view.

Members of the Community Liaison Committee are encouraged to communicate information shared and discussed at Committee meetings within the community unless information has been identified as confidential.

The Committee will work towards consensus but dispute resolution will be made by majority vote of the Committee Members present at that time.

*Note (not part of the approved Terms of Reference): The CCELC is facilitated by representatives of Canaport LNG. During the time when the CCELC was first formed, there were two co-chair positions that would allow representation from both the proponent and the community. To date, there remains a vacant community co-chair representative position. Canaport™ LNG<sub>LP</sub> is a 75 % : 25 % partnership between affiliates of Repsol, S.A., the managing partner, and affiliates of Irving Oil Limited.*

## MEMBERS

*The following is a list of CCELC members who have participated in the Committee throughout the year 2020, and their current member status as of December 2020.*

Table 1. List of Members as of December 2020

Committee Members	Association	Current Status	Duration of Member Status
Armstrong, Carol	Resident	Active	10+ years
Carvana, Sergio	Co-Chair (Canaport LNG)	Active	3 year
Dalzell, Gordon	SJ Citizens Coalition for Clean Air	Active	10+ years
Debly, Teresa	Resident	Active	10+ years
Johnston, Jan	Resident	Active	10+ years
McNeill, Pam	Resident	Active	10 years
Perry, Yvonne	Resident	Active	10+ years
Thompson, David H.	Member	Active	10+ years
Turner, Rick	Saint John Board of Trade	Active	10+ years

## ISSUANCE OF COMMUNICATION REPORTS

*The following are the dates in which communication reports were issued from January 2020 to December 2020, along with their duration.*

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Table 2. Communications Reports Provided Throughout the Year

Report	Meeting Date
CCELC Q1 & Q2	June 2020
CCELC Q3	September 2020
CCELC Q4	December 2020

## PRESENTATIONS

*The following presentations were provided as an attachment to the communications reports from January to December 2020.*

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Table 3. Presentations Provided in Communications Report

Presentation Title	Developed By	Details of Presentation	Date
Canada's Energy Future	Canada Energy Regulator	A projection of the long term outlook for energy futures in Canada to 2050.	December 2020
North America Natural Gas Market	Repsol	Market & competitor studies –outlook of LNG	September 2020
Line L042 Life Extension Project	NB Power	A presentation outlining the details of the rebuild plan for Line L0042.	September 2020

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## MINUTES

*Minutes are recorded for each meeting, submitted to members for review, and receive approval at the following CCELC meeting. CCELC minutes are available electronically by visiting the following link.*

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- Although only communication reports were issued in 2020, previous meeting minutes can be accessed by visiting [www.canaportlng.com](http://www.canaportlng.com).

## RESOURCE 1 OF 2

*The following are the different resources that were/are available to the CCELC and include Resource Personnel, Library of Reference Documentation, NBDENV Compliance Officer, and Site Updates.*

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### Resource Personnel:

The following individuals were resources to the Committee throughout the 2020 year. Although no in-person meetings were held, these resources remained part of the distribution list for the communications reports, and were available in the event questions / concerns arose.

*Table 4. Resource Personnel*

<b>Resources</b>	<b>Association</b>
Caines, Crystal	Fundy Engineering
Dubee, Cathy	NB Department of Environment & Local Government
O'Brien, Kevin	City of Saint John
Shannon, Kate	Canaport LNG

### Library of Reference Documentation:

The library of reference documentation is catalogued in tabular format and includes reference material available to the Committee for viewing. The listing of reference documents consists of a variety of material including, but not limited to, website references, reports, permits, approvals, public applications, miscellaneous resource materials, videos, etc. The listing of reference material is available at each CCELC meeting upon request. Reference documents are held at the Fundy Engineering office, 27 Wellington Row, Saint John, NB, where they may be viewed. Refer to Appendix I for the Library of Reference Documentation.

### Environmental Compliance Officers:

The LNG Project has Environmental Compliance Officers whose duties are to ensure that compliance with permits, and appropriate legislation and commitments made within the Environmental Protection Plan are maintained.

Since September 2014, Ms. Cathy Dubee, has been appointed as the New Brunswick Department of Environment and Local Government (NBDELG) Compliance Officers whose responsibilities are dedicated to the LNG Project. Thanks to Ms. Dubee, the Committee is kept up-to-date through verbal Environmental Compliance Status Reports.

The ESCRs provide information on the status of a variety of environmental applications and approvals, monitoring results, public complaints, and inquiries made to the NBDELG.

Ms. Crystal Caines of Fundy Engineering is the Proponent's Environmental Compliance Officer. Ms. Caines performs a variety of monitoring, and conducts site inspections on a regular basis. Ms. Caines and the NBDELG compliance officer work in close association to ensure the environment is continually protected on a long term and day-to-day basis.

### Site Updates:

To ensure committee members were current on operation activities, regular site updates were provided to members via the quarterly newsletters. Refer to the *Summary of Operation Highlights* Section on page 9.

## SUMMARY OF OPERATIONAL HIGHLIGHTS

*The following summaries highlight the events that took place at the LNG site, Terminal updates were provided at each CCELC meeting to ensure committee members were current with the events in site.*

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### January - June 2020

- For two months all non-essential personnel worked from home (due to COVID-19), followed by a phased return with formal COVID-19 mitigation plan.
- 25% of contractors were laid off due to the impact the crisis has had on the oil and gas sector

### September 2020

- Canaport LNG completed their Marine Facility Security Plan exercise, combined with the full scale Environment Canada's E2 Regulations exercise in September.
- A lot of maintenance activities were postponed due to COVID-19 combined with budget restraints.

### December 2020

- Monthly operation capacity from January to December was as follows: 27%, 20%, 6%, 1%, 1%, 1.5%, 11%, 6%, 3%, 4%, 3%, 13%.
- The Terminal has had lower than expected send out for a Q4; however, the overall utilization was slightly higher than the past few years.

## TABLE OF ACTION ITEMS

*“Action Items” consist of items that require follow-up as a result of discussions during the CCELC meetings. Action items for each meeting are recorded on a “Table of Action Items”, and follow-up on the action items arising from the previous meeting are reported at each meeting. If further follow-up is required on an action item, the item is tabled on a “Table of Outstanding Action Items”. The following table consists of all the action items that resulted from the CCELC meetings from January to December 2020.*

*Table 5. List of Action Items and Current Status as of December 2020*

Action item #	Action Description	Responsibility to Complete	Due Date	Follow-up on Action Item (as was presented at the CCELC meetings)
115-1	Sergio to ensure the New Brunswick Department of the Environment and Local Government (NBDELG) is included on the invite list for the next inclusive exercise.	Canaport LNG	Jan 2020	Cathy Dubee and Sheryl Johnstone from the NBDELG were invited to the September 2020 E2 full scale exercise.
115-2	Canaport LNG to update their protocols when an emergency takes place to do the following: Communicate with other Terminal gates so they can appropriately direct traffic in the event the responders end up at the wrong address; and have a car at the entrance to direct traffic.	Canaport LNG	Jan 2020	Complete. Discussions took place with IOL.
116-1	CCELC Annual Report 2019 – Please review report from 2019 and report back with any changes by September 1 <sup>st</sup> , 2020. If no requests for changes are made, the report will be finalized.	CCELC	Sept 2020	Gordon Dalzell provided comments via email, which were included in the following issue of the Communications Report. No changes were made to the CCELC Annual Report.
116-2	Report back on “CCELC Communications Report” format and suggestions for improvements. For the foreseeable future, we will be issuing these on a quarterly basis.	CCELC	Sept 2020	Gordon Dalzell provided comments via email, which were included in the next issue of the Communications Report for all to see.
Q3 2020	Position of CCELC co-chair has been vacant for some time. Please respond if there is an interest among the committee members in becoming co-chair.	Canaport LNG	Sept 2020	No responses received to date. Action will remain open.

Action item #	Action Description	Responsibility to Complete	Due Date	Follow-up on Action Item (as was presented at the CCELC meetings)
Q3 2020	Looking to finalize December's meeting minutes of last year. Please forward any changes for consideration by November 1st, 2020. If there is no feedback by November 1st, it will be assumed that the CCELC approves the minutes as is.	CCELC		No feedback was received; December's meeting minutes approved with no changes.

	Document Name	Available At
Reports	ABS-“Consequence Assessment Methods for Incidents Involving Releases from LNG Carriers”-May 13, 2004	Fundy Engineering
	Sandia Report-“Guidance on Risk Analysis and Safety Implications of a Large LNG Spill Over Water”-Dec. 2004	Fundy Engineering
	Quest-“Modeling LNG Spills in Boston Harbor” and Supporting letters	Fundy Engineering
	“Final Environmental Impact Statement” - Keyspan LNG (RI, USA)	Fundy Engineering
	Statement” - Keyspan LNG (RI, USA)	Fundy Engineering
	“Final Environmental Impact Statement”- Weavers Cove LNG (MASS, USA)	Fundy Engineering
	“Environmental Protection Plan Operation	Fundy Engineering
	“Offshore Environmental Protection Plan”	Fundy Engineering
	Quest-“Final Siting Study for Canaport LNG Import Terminal”	Fundy Engineering
	Project Description for the Proposed Brunswick Pipeline Project	Fundy Engineering
Permits / Approvals / Authorizations	Environmental Impact Assessment for the Marine Terminal & Multi-Purpose Pier (NBDENV & CEEA)	<a href="http://www.gnb.ca/0009/0377/0002/0008-e.asp">http://www.gnb.ca/0009/0377/0002/0008-e.asp</a> or Fundy Engineering & Tracking Database
	Environmental Impact Assessment Canaport Pond & Contiguous Alder Wetland Removal (NBDENV)	Fundy Engineering
	Environmental Impact Assessment: Red Head Secondary Access Road	Fundy Engineering
	Environmental Impact Assessment: LNG Ship Loading	Fundy Engineering
	Environmental Impact Assessment: Alternate Crude Unloading	
	Ocean Dredging and Disposal Permit (Environment Canada)	Fundy Engineering
	Harmful Alteration Destruction/Disruption – Canaport Stream (Dept. of Fisheries and Oceans)	Fundy Engineering
	Harmful Alteration Destruction/Disruption –Canaport Pond (Dept. of Fisheries and Oceans)	Fundy Engineering
	Harmful Alteration Destruction/Disruption –Offshore (Dept. of Fisheries and Oceans)	Fundy Engineering
	Harmful Alteration Destruction/Disruption –RHSAR (Dept. of Fisheries and Oceans)	Fundy Engineering
	Approval to Construct-Phase I Site Clearing (NBDENV)	Fundy Engineering
	Approval to Construct-Phase II Grubbing, Stripping & Site Leveling (NBDENV)	Fundy Engineering
	Approval to Construct-Phase 2.1 Removal of Canaport Pond & Contiguous Alder Wetlands	Fundy Engineering
	Approval to Construct-Phase 3 Engineering, Procurement Contractor	Fundy Engineering
	Approval to Operate	Fundy Engineering
	Watercourse and Wetland Alteration – RHSAR (NBDENV)	Fundy Engineering
	Building Permit Phase I, II, III	Fundy Engineering
	Canadian Wildlife Service Permit	Fundy Engineering
Navigable Waters Permit	Fundy Engineering	
Public Applications / Submissions	Environmental Impact Statement (EIS) LNG Marine Terminal & Multi-Purpose Pier	Fundy Engineering
	Environmental Impact Assessment (EIA)–Removal of Canaport Pond & Contiguous Alder Wetlands (NBDENV)	Fundy Engineering
	EIA –Removal of Canaport Pond & Contiguous Alder Wetland- Summary of Public Involvement (NBDENV)	Fundy Engineering
	Environmental Impact Assessment: Canaport Facility Lands Development (NBDENV)	Fundy Engineering
	EIA: Canaport Facility Lands Development- Summary of Public Involvement	Fundy Engineering
	Environmental Impact Assessment: Canaport LNG Emergency Access Road	Fundy Engineering
	EIA: Canaport LNG Emergency Access Road – Summary of Public Involvement (NBDENV)	Fundy Engineering
	EIA: Environmental Protection Plan (Canaport LNG Emergency Access Road)	Fundy Engineering
	Environmental Impact Assessment: Red Head Secondary Access Road	Fundy Engineering
	EIA: Red Head Secondary Access Road-Summary of Public Involvement	Fundy Engineering
	Environmental Impact Assessment: LNG Ship Loading	Fundy Engineering
	EIA: LNG Ship Loading Public Involvement Report	
	Environmental Impact Assessment: Alternate Crude Supply Project	Fundy Engineering
Misc.	CCELC Minutes	<a href="http://www.canaportlng.com/">http://www.canaportlng.com/</a>
	Canaport LNG Website	<a href="http://www.canaportlng.com/">http://www.canaportlng.com/</a>
	Mystery Migration: Secrets of the Black Scoter	Fundy Engineering
	SIGTTO LNG Film	<a href="http://www.sigtto.org/">http://www.sigtto.org/</a>
	Approval to Operate Summary Reports	Fundy Engineering
	Revised Pipeline Act & Regulation 2005-2; 2006-3	<a href="http://www.gnb.ca/0062/PDF-acts/p-08-5.pdf">http://www.gnb.ca/0062/PDF-acts/p-08-5.pdf</a>