

# Canaport LNG Project

## Canaport Community Environmental Liaison Committee (CCELC)

Minutes of Meeting CCELC # 66  
Monday, 14 March 2011  
Red Head United Church Hall, Saint John, NB  
Meeting 6:10 pm – 8:15 pm

### Committee Present:

- Armstrong, Carol Resident
- Debly, Teresa Resident
- Forsythe, Fraser Co-Chair (Canaport LNG)
- Garnett, Vern SJ Citizens Coalition for Clean Air
- Johnston, Jan Resident
- Thompson, David H. Fundy Baykeeper

### Committee Absent:

- Brown, Alice Resident
- Court, Ivan Mayor of Saint John
- Dalzell, Gordon SJ Citizens Coalition for Clean Air
- Griffin, Glenn Resident
- Hunter, Roger Resident
- Kumar, Hemant Enterprise Saint John
- MacKinnon, Claude ACAP Representative
- McNeill, Pam Resident
- Perry, Yvonne Member
- Rogers, Kathy Member
- Smith, Elsie Resident
- Thompson, David Member
- Turner, Rick Saint John Board of Trade

### Resources:

- Caines, Crystal Fundy Engineering
- Qian, Lenny Fundy Engineering
- O'Brien, Kevin City of Saint John

### Observers:

- 1 person

## **(1) OPENING REMARKS:**

The meeting commenced at 6:05 pm with Fraser Forsythe welcoming everyone. The agenda was approved.

### **Review & Approval of Minutes from Meeting # 65 (13 December 2010):**

The minutes of meeting # 65 on 13 December were revised. Revisions included:

- Page 3, second to the last paragraph was removed (*David Thompson stated....*)

The minutes were left for motion at the end of the meeting to allow any latecomers a chance for revisions.

## **(2) BUSINESS ARISING FROM PREVIOUS MEETING:**

### **Action Items from 13 December 2010 Meeting:**

65-1 *Report back to the CCELC on the numbers of Canaport Connections distributed*

Historically, Canaport LNG couriered the newsletters to local residents. Canaport LNG has since gained a database of email addresses, and the process has evolved to emailing the newsletter to 350 – 400 addresses. Hardcopies are provided to all CCELC members and selected members of the government. The newsletter is distributed no more than quarterly.

Q1 (Teresa Debly): Does the committee still exist (*i.e.*, The CCELC sub-committee formed to co-author the newsletter)?

A1 (Fraser Forsythe): No, the committee is not active.

Q2 (Teresa Debly): Is it possible to do a yearly update and distribute hard copies to the community? The yearly update could include items such as the number of ships, safety information, involvement in charities, etc.

*Action 66-1: Fraser Forsythe to report back to the committee on the idea of providing a yearly update (hard copy) to local residents*

Q3 (Teresa Debly): How often do the pipeline newsletters come out?

A3 (Fraser Forsythe): Couple times a year.

65-2 *Determine the criteria for choosing community involvement programs*

Canaport LNG bases its community involvement on environment, education, and youth recreation. Examples include March Creek Clean-Up, Junior Achievement Program, enhancing playgrounds, etc.

Q4 (Teresa Debly): Would Mispac Park align with Canaport LNG's criteria for community funding?

Action 66-2: Determine who owns Mispac Park & determine level of interest

65-3 *Determine the force the pipeline can withstand*

(Crystal Caines): According to Brunswick Pipeline, the amount of force the pipeline can withstand will depend on size of the medium that impacted the pipeline (*i.e.* the vehicle, speed, direct hit, etc). It would also depend on the pipe itself (*i.e.*, age, size, etc).

65-4 *Invite Brunswick Pipeline to come speak to the CCELC at one of the upcoming meetings and have this invitation as a recurring annual event*

(Crystal Caines): Brunswick Pipeline indicated they would attend a CCELC meeting, but would request a topic be chosen to speak on.

(David Thompson): A request could be made to provide an annual update on the pipeline that would include incidents, public reform, etc.

Action 66-3: Invite Brunswick Pipeline to provide an annual update at the September's meeting

65-5 *Canaport LNG to discuss the Emergency Access Road with Transport Canada, and whether or not the access road presents a security risk to the Terminal*

(Fraser Forsythe): The Emergency Access Road has been discussed numerous times with Transport Canada (TC). The road was assessed by TC when they reviewed and assessed the Terminal's security requirements. TC view the road as a favourable item as it reduces the traffic passing through the Terminal's site.

Q5 (Teresa Debly): Is the Emergency Access Road only to be used for an emergency?

A5 (Fraser Forsythe): The Department of the Environment requested a second means of egress in the event of an emergency. The road is not restricted in its use to only emergency vehicles.

65-6 *Determine if Canaport LNG are conducting phone surveys, and report back to the committee on the details*

(Fraser Forsythe): Phone surveys were being conducted by Canaport LNG in November 2010 for a two week period. The phone survey was completed to determine the acceptance levels of LNG in the community.

Action 66-4: Fraser Forsythe to determine what, from the survey, can be shared with the committee

Q6 (Teresa Debly): Who is Kate Shannon's superior?

A6 (Fraser Forsythe): Robert Williams, Planning and Control Manager. He reports to Adolfo Azcarraga.

*65-7 Send another letter to those members who have not been in regular attendance and determine their intentions*

(Crystal Caines): A letter was sent to six members requesting they confirm their interest in the committee by 31<sup>st</sup> of March.

*Action 66-5: Follow-up with those 6 members to confirm their position with the CCELC*

*65-8 Look into sending a publication, or posting an advertisement, with details on the CCELC and Canaport's website and emergency numbers.*

(Fraser Forsythe): There was an ad (i.e., 8 ½ x 11 page) in the Saturday, March 5<sup>th</sup> edition of the Telegraph Journal.

*Action 66-6: Post the CCELC yearly reports on CLNG website*

Q7 (Teresa Debly): Has there recently been an increase of traffic at the site?

A7 (Fraser Forsythe) No, it looks less to me. The site traffic has been decreasing since Jan 1<sup>st</sup> (compared to the latter part of the year in 2010). During the normal work day, Canaport Crude Oil Terminal uses the other access. A snapshot of how many people on site is done between 8:00 and 8:30, and it has been going down since January 1. It has leveled out at about 40 people.

### ***Yearly Report:***

The yearly report was reviewed, and the following changes were requested prior to finalizing the report:

- Change Irving Oil Limited members to Canaport LNG in the TOR;
- Indicate within the MOU that the committee at large did not favour going to quarterly meetings, and provide further background on the change (i.e., Carol's letter to the DENV, date at which it started, insert the motion made regarding the meeting frequency, etc);
- Check to see if the follow up for December's 2009 action items were captured in the 2009 report; and
- Update follow-up on December's 2010 action items.

### **(3) NEW BUSINESS:**

#### **NBDENV Update:**

Canaport LNG provided the NBDENV update in the absence of a NBDENV official (see under CLNG site update below).

Q8 (David Thompson): Where is Dept of Environment?

*Motion 66-1: Write a letter to the Minister of the Environment regarding the absence of a Department of the Environment Representation at the CCELC meetings.*

David Thompson proposed a motion, to write a letter to the Minister of the Environment on behalf of the committee to include:

*The CCELC, established under the direction of the Minister of the Environment, has been holding meetings regularly for the past 8 years. It is important that your Department be represented at these meetings as there are questions which fall under the Department's jurisdiction which require explanation. Within the last year, meetings have been reduced from monthly to quarterly. For the last two meetings (six months) no representative from the Department has been present although a request for an alternate from the Saint John office was made if the designated representative was unable to attend.*

*Would you please see that this motion is addressed as we have gone 2 quarterly meetings without the Department's representation.*

*Our next meeting will be held on June 13. Thank-you for giving this matter your attention.*

#### **CLNG Site Update**

(Fraser Forsythe) Ship # 48 is currently in the anchorage and is expecting to berth 14 March. January's production was at average of 729mm SCFD, which is 72.9% of the plant's capacity. February's production was at average of 636mm SCF; 63.6% of the plant's capacity. The production was higher than last year during the same time period. I am expecting the production rate will go down in March. The Terminal is running well.

Three minor spills occurred at the site during the months of January and February. The first spill was a result of overfilling of a diesel fuel tank at the fire water pump house. Approximately 25 L was spilled, although the majority was captured in buckets and minimal material spilled onto the concrete floor. None escaped to the environment. The second spill was the result of equipment malfunction on a snowplow, resulting in the release of 5 L of fuel. The third spill was a small oil leak seeping from the wall and the concrete base of a combustion blower shack for an SCV.

A LNG vapour leak occurred at the Tank #2 pump well. The observed vapour was leaking from the flange of pump well #2 on the top of the tank. The area was checked,

and the bolts were retightened on the flanges. It was calculated that approximately 0.685 cubic meter of gas was released to atmosphere.

Canaport LNG has proceeded in the preparation of a Water Source Supply Assessment to allow replenishing of the firewater cushion tank from on site. Prior to pumping in excess of 50 m<sup>3</sup>, of water from the Terminal's aquifer an approval is required from the Department of the Environment. In the past, the fire water system was tested using sea water. The system is then drained, and flushed with freshwater. Canaport LNG is required to use fresh water for this flushing, and it is for this reason they have requested the NBDENV's approval to withdraw water > 50 m<sup>3</sup>/day using the on site well.

The Approval to Operate will be renewed in June 2011.

Q9 (Teresa Debly): Will the ATO be a 2 year renewal?

A9 (Fraser Forsythe): New sites are often given 2 year renewals. Not sure if it will be longer now that the Department has seen how Canaport LNG operates.

(Fraser Forsythe) Terminal maintenance on the remaining arms is expected to begin this spring. One was completed last year, and this year Canaport LNG would like to do the remaining three.

(Fraser Forsythe) A shutdown of the plant is anticipated in May for a couple of weeks. This is not a major renovation (changes on the internal components on the valves), and shipments will not be received during this time. The plant will be in a recirculation mode.

Q10 (Vern Garnett): Will there be flaring?

A10 (Fraser Forsythe) Yes, we will need to purge gas to the flare. We will announce at the time when it will begin.

Q11 (Jan Johnston): Where do you announce?

A11 (Fraser Forsythe): We provide local residents notification in writing.

Jan Johnston suggested putting in the paper, or making an announcement on the radio.

**Member's statement:**

Ms. Debly referenced an article by CEEA requesting public input on the Marine Terminal for Eider Rock. News releases requesting public input can be viewed at <http://www.ceea.gc.ca/050/document-eng.cfm?document=47736>. The actual addendum can be viewed at <http://www.ceea.gc.ca/050/documents/47740/47740E.pdf>.

Q12 (Teresa Debly): Are there plans being made that they (*i.e.*, Canaport LNG Jetty and Eider Rock) would be in the same area?

A12 (Fraser Forsythe): During the time of issues with undersea pipeline, there was consideration for using the LNG Jetty; however, that has been shelved and there has been no talk since. The Terminal (Eider Rock) that is referenced would be located in Deep Cove, and would be a complete new jetty.

Q13 (Teresa Debly): How would that affect LNG ships?

A13 (Fraser Forsythe): It wouldn't have an impact, unless the ships were both maneuvering to approach their respective jetties at the same time. It doesn't matter if a ship is on monobuoy, with respect to the Terminal and is not a significant concern

Acceptance of the minutes from the 13 December 2010 meeting was motioned by Vern Garnett, seconded by David Thompson.

**ADJOURNED:**

8:15 pm

Submitted by: Fundy Engineering

**NEXT MEETING DATE:**

Monday, 13 June 2011 at 6:00 pm

Red Head United Church

**ATTACHMENTS:**

- Table of Action Items

**Table of Actions/Responsibilities – 13 March 2011**

<b>Action #</b>	<b>Action Item</b>	<b>Responsible Party</b>	<b>Due Date</b>
66-1	<i>Action 66-1: Fraser Forsythe to report back to the committee on the idea of providing a yearly update (hard copy) to local residents</i>	CLNG	13 June 2011
66-2	<i>Determine who owns Mispic Park &amp; determine level of interest</i>	FE & CLNG	13 June 2011
66-3	<i>Invite Brunswick Pipeline to provide an annual update at the September's meeting</i>	FE	13 June 2011
66-4	<i>Fraser Forsythe to determine what from the survey can be shared with the committee</i>	CLNG	13 June 2011
66-5	<u><i>Follow-up with those 6 members to confirm their position with the CCELC</i></u>	FE	13 June 2011
66-6	<i>Post the CCELC yearly reports on CLNG website</i>	CLNG	13 June 2011

**Motions:**

*66-1: Write a letter to the Minister of the Environment regarding the absence of a Department of the Environment Representation at the CCELC meetings.*